

Project Report

(Complete at the end of the change project)



Project name:

Country:

Team members:

Project summary (1/2 page)

Describe your project in a few paragraphs - its goals, how it has been carried out (what main actions have been taken), who has been involved and the main accomplishments and results. Why was this important to our organisation?

Learning and adaption (1/2 page)

Explain if, and how, you may have adapted the project's focus or actions along the ten months of implementation.

Reflect on what challenges or opportunities emerged that called for adjustments of your project. You may also reflect on your own roles in designing and initiating the project.

What skills, approach and actions have the team members applied in this process?

What other persons /groups of people /organisations have been instrumental in progressing with the project, and what were their contributions?

Results and accomplishments (1-2 pages)

Provide a more specific account of what results and accomplishments have come out of your project and the actions taken so far - large and small - and explain the significance of these results vis-à-vis the problem the project sought to address.

Explain:

1. Who (what organisations, groups, etc) have benefited from engaging in the change project design and activities so far and in what ways (e.g. learning, capacity development, gaining traction for prioritizing a certain issue/problem, etc)?
2. What “deliverables” have been produced by the project and how have these been presented? (E.g. Guideline? Toolkit? Operating procedure? Technical document?) To whom and how have the deliverables been made available and accessible? (Please attach any documentation/ products to substantiate this result.)
3. State the project's relevance and significance to addressing challenges around sustainable mine water and mine waste management in your country.
4. State the project's relevance and significance to your organisation's capacity to fulfil its functions related to mine water and mine waste management and if and how the project has increased your or other organisations' prioritisation of the problem you sought to address and if so, how is that demonstrated?



5. What governance principles and/or key approaches to mine water and mine waste management introduced in the ITP have impacted on the design and implementation of your change project. In what ways is this evident?

Future prospects (1/2 page)

Provide an analysis of how your project and the results may be built further upon within your organisation or by others. Identify measures already in place and/or needed for this to happen. Consider for example:

1. How has the project and the accomplishments/progress to date been communicated *within your organisation*. To whom and how?
2. How has the project and the accomplishments/progress to date been communicated *externally*? To whom and how?
3. What needs to be done to continue the efforts of this project? Who needs to be engaged?
4. Have any decisions or steps been taken already by your organisation to ensure continued efforts? If so, what? Which of these decisions/ or steps will come into effect immediately?
5. Who / what organisations have the motivation and capacity to build on the efforts of this project?
6. In what ways have collaboration between different organisations been initiated towards continued efforts of this project? How is this demonstrated?
7. Do you foresee that you and your team members will continue involvement in this project and/or in work that addresses the problem you had identified? In what ways? (1/2 page)

